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BOARD OF DIRECTORS
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PSDP Board of Directors Minutes
9/29/14, noon PDT/3:00 p.m. EDT

Attendees

Veronica, Brad, Chanda, Elaine

Agenda

- Next Regular Meeting
- 2015 Convention
- Needs Assessment
- Website
 - FAQ
 - Articles
- Treasury Report
- Nonprofit Status

This regular meeting was called by verbal agreement during the prior meeting, or by intermediate written reasonable notification made in good faith and agreed to by a majority of board members through email or phone, and was held through videoconferencing.

- Next Regular Meeting
Monday, October 13th, noon PDT/3:00 p.m. EDT., through videoconferencing.
- 2015 Convention
We have determined this and future conventions will be held between April and mid-May, so community members can start saving and planning for that time of year. The 2015 Convention Planning Committee is expected to announce the location and dates of this year's convention soon, pending contract signing and approval.
- Needs Assessment
We are drafting our second Needs Assessment Survey. We plan to conduct these annually in September.

Here are the previous survey's results, for review:

4.58 Providing written information about PSD costs and lifestyle
4.49 Maintain information sharing listserv
4.44 Providing a Public Access Standard and Public Access Test
4.40 Providing a FAQ for the general public
4.36 Providing a work and task list

31 nonprofit
29 new listserv
21 maintain listserv
17 costs and lifestyle
16 conventions

Overall, our progress has been excellent toward these community goals. We will continue to work toward those that still apply, and will be soliciting input on current community priorities.

- Website

-FAQ

We are continuing to draft answers to common questions (FAQ) for the website, in sections, with the assistance of a community member. There are no new completed sections since the last meeting, but Pam Cohen has contributed another section under the "Ask an Attorney" heading.

-Articles

Julia's article on how to pick a breeder of a prospective service dog has undergone editorial review and is awaiting approval before being published.

•Treasury Report

We discussed upcoming expenses and current funds, including state incorporation fees and 501(c)(3) filing fees. We also discussed banking and 501(c)(3) status.

Opening an account at Rabobank as an unincorporated association was unanimously approved.

•Nonprofit Status

A subcommittee is continuing to conduct research into the execution of steps toward state incorporation and federal 501(c)(3) status (nonprofit creation). Discussions are underway regarding the state of incorporation, research into the pertinent laws in the locales considered, and federal filing requirements.

The board approves the draft of bylaws presented during the meeting, as set forth for future incorporation in South Carolina, inasmuch as the intent and content of the bylaws can be applied before incorporation.