



Veronica Morris, PhD

Elaine Malkin

BOARD OF DIRECTORS
Chanda Hagen

Veronica Capata, MEd

Bradley W. Morris, MA

Morgance Ellis, IACP CDT

PO BOX 19
LOMPOC CA 93438
(510) 367-4267
veronica.m.psdp@gmail.com
www.psychdogpartners.com

PSDP Board of Directors Minutes 12/30/13

Attendees

Veronica M., Brad, Chanda, Elaine, Morgance, Veronica C.

Agenda

- Next Meeting
- Website
- T-Shirt
- 2014 Convention
- Work & Task List
- Nonprofit Status
- Collecting Fundraising Data
- Friends & Family Article
- Activity Record
- FAQ
- Membership Program

- Next Meeting
Monday, January 13th, 4:30 p.m. PST/7:30 p.m. EST

- Website
The website is complete; we are only waiting to hear back from Dreamhost to get the website online.

An "opening statement" for the website was discussed, and will be added:

"Psychiatric Service Dog Partners (PSDP) works toward its mission by providing the public information on this website, hosting a private support listserv, holding an annual convention for PSD handlers, consulting with other groups and policymakers, and making presentations. PSDP does not provide dogs, train dogs, or certify service dog teams. For more information, please fill out our contact form."

- T-Shirt
Samples should be on pupparel.com soon, after the operator is back from vacation.

We will inquire as to the possibilities of getting bandanas and non-identifying logos on the shirts and sweatshirt.

- 2014 Convention
We will have three non-board members involved in convention planning, likely starting at the second half of the next board meeting time.

The basic convention outline (which was very successful!) will remain the same; the details will be updated to maintain variety and meet the needs and interests of likely attendees. Registered participants will be added to a Google group for convention discussion.

We have signed the contract with the Royal Copenhagen Inn for the Atterdag room, June 7th–8th 2014.

We have reserved the apartment/suite as our Social Room.

We are considering having a countdown calendar for fun—still in the works!

- Work & Task List

The Work & Task list is finished, and will be on the new website when it is online.

- Nonprofit Status

501(c)3 and 501(c)4 organizations were discussed, and the pros and cons of investing in 501(c)3 status (“nonprofit” status, for convenience). While nonprofit status costs money during startup and annually, our fundraising efforts (including through Clos Pepe Vineyards), education goals (such as presentations requiring travel, and a trainer accreditation program), and individual outreach (such as Convention scholarships) are better enabled by nonprofit status.

From Veronica C./Legal Zoom:

“Standard Legal Zoom Package \$595 (Not including federal filing fees)*

“*If your nonprofit's income averages less than \$10,000 over a 3 year period, the filing fee is \$400. If your nonprofit's income averages more than \$10,000 over a 3 year period, the filing fee is \$850”

An email update will be forthcoming. We are discussing timing and location in the future.

- Collecting Fundraising Data

We are consulting the following form to create a much smaller optional, anonymous demographic survey to help our organization with fundraising:

https://www.cmhs-gpra.samhsa.gov/TracPRD/View/docs/SVCS_Adult_Tool_130211v11.pdf
(ongoing)

- Friends & Family Article

A member has volunteered to help with this project, has been authorized to begin drafting, and the work is in progress. (ongoing)

- Activity Record

We will try to keep track of PSDP activities to post on the website in the future, in reverse chronological order. (ongoing)

- FAQ

We will solicit PSDP FAQ, such as “What is PSDP is up to?”, “How do I contact the board?”, etc. (ongoing)

- Membership Program

We are consolidating ideas for a membership program for the future. (ongoing)